Department of English
February 28, 2019

Re: USU Writing Center Expectations for Faculty/Staff Interactions

“USU Writing Center” includes all locations, in RBW, ESLC, Library 162, and the Logan Library Bridger Room.

“Faculty/Staff” includes but is not limited to tenure line faculty, lecturers, adjuncts, graduate instructors, department staff, and USU administration.

USU faculty and staff are welcome and encouraged to drop in at the Writing Center any time. We consider them an essential component of the writing center environment. Our tutors are thrilled when professors come in to say hello because it shows that they respect our purpose and acknowledge our value to campus and community.

To maintain our welcoming, professional atmosphere and promote our academic credibility, the Writing Center asks that faculty and staff honor the following requests:

When entering the Writing Center, be cognizant of writing center staff and students in our place of work. Please defer to the supervisor in the reception area for questions and comments, and do not interrupt sessions going on in any of the tutoring rooms.

Recognize that we are in a conservative area of the state and that we serve a large demographic which consists of diverse ages (from high school to non-traditional students), beliefs, identities, and cultural/political ideologies. Join us in our endeavor to create a safe space for students who are writing about sensitive issues in an academic context and those who may be shy about coming to the Writing Center in the first place. Be professional in conduct and language at all times.

Let us help you to help your students become better writers by placing us on your syllabi, requesting class visits by our staff to introduce your students to the Writing Center, requiring visits to the Writing Center or offering extra credit for writing center visits, sending your students to writing center sponsored events (Helicon West, Community Writing Center workshops, TEA Time, etc.), and supporting writing center activities yourself. The tutors are, after all, your own admiring students.

Thank you most sincerely,

The directors, supervisors, and tutors of the USU Writing Center